

Fraser, John Smith

Dec 11 - 1890

December 3rd, 1914

Professor J. G. Fitzgerald,
University of Toronto.

Dear Professor Fitzgerald:

In view of your letter stating that the increase in the manufacture of antitoxin has made it necessary to secure three additional horses, I give you provisional authorisation to engage a stable-boy at sixteen dollars a month, and I will report this at the next regular meeting of the Board.

Yours sincerely,

President.

President Falconer.
University of Toronto.

TORONTO, CANADA

17 March 1915

My dear Mr President.

Dr A. Homer, has just written me asking for information as to her future course with regard to her relations to this laboratory. I have written her that her further services will not be required. Her stipend for half time service will be paid until August when 3/4 of next as stipulated, when her contract terminates.

She really covers the laboratory about six weeks, more Five, if allowance is made for holidays of one month. However, as already explained to you I much prefer to do the extra work and plan to arrange for other assistance September first, as I expect to be in the laboratory throughout the summer.

Faithfully yours,

J. B. Fitzgerald.

March 17th, 1915

Dr. J. G. Fitzgerald,
University of Toronto.

Dear Dr. Fitzgerald:

I have received your letter stating that
you have told Miss Hower that her services will not be required
in the future, or after August 31st, in the Department of
Hygiene.

I am,

Yours sincerely,

President.

TORONTO, CANADA

President Falcener.

20 March 1915.

University of Toronto.

My dear Mr President.

The enclosed communication
was received this morning.
It is my desire that Dr. Horder
be relieved of her duties at
once and that her stipend
be paid to August 31st next.

I shall be glad to hear
from you in this matter.

faithfully yours.

J. G. FitzgeraldDirector, Antitoxin
Laboratory.

April 10th, 1915

Professor Fitzgerald,
Medical Building.

Dear Professor Fitzgerald:

The Board met last Thursday and will not meet again until the 22nd, consequently these appointments cannot be formally made until then. I shall be glad to see you about the matter next week.

Yours sincerely,

President.

University of Toronto

DEPARTMENT OF HYGIENE

TORONTO, CANADA

May 3.1915.

President Falconer,
University of Toronto.

My dear Mr President.

Colonel Marlow A.D.M.S. 2nd Division has requested me to report for duty at Niagara Camp on Monday May 3rd to take charge of the Bacteriological Unit at the Camp.

The duties will involve a considerable expentiture of time at the camp, but it is understood that I am to be allowed sufficient time off duty to continue the immediate direction of the work of the Antitoxin Laboratory.

The personnel of the Unit will consist of two other officers and one private; so that I hope to be able to undertake the double duty without hampering the work here.

Faithfully yours,

J. P. Fitzgerald

Director, Antitoxin Laboratory.

University of Toronto

DEPARTMENT OF HYGIENE

TORONTO, CANADA

May 3.1915.

President Falconer.

University of Toronto.

My dear Mr President,

On Tuesday last, April 27th I received a telegram from Mr Joseph Hardy of Hardy-Wyndham Co. Montreal, whom we have recently appointed our exclusive representatives in the Province of Quebec and New Brunswick. This action was taken I may say because of the fact that the Board of Health of those Provinces were unable to co-operate with the Laboratory not being empowered by law to do so.

Mr Hardy in his telegram announced his attention of coming to Toronto on Wednesday April 28th to see me on important business. On his arrival he informed me that his firm had been asked to tender for biological products for the French and Russian Governments and he asked me if the Antitoxin Laboratory would be able to supply any of these products, if so in what quantities and at what price.

I enclose a copy of the letter given to Mr Hardy.

Mr Hardy before leaving Toronto, told me he would at once cable to Paris, and would let me know at the earliest possible moment if he wishes to be supplied with the biological products indicated in the enclosed letter.

In the meantime I have written Dr Banzhaf to arrange for extra supplies of antitoxin if required, have wired to New York for information with reference to glass containers, wooden boxes etc, and have received satisfactory replies.

We therefore await further word from Mr Hardy.

Faithfully yours, *J. G. Fitzgibbon*

COPY.

April 28th.1915.

Hardy Wyndham Co.

20 St Nicholas Street.

Montreal.

Attention Mr Joseph Hardy.

Dear Sir:

We can offer the following biological products at prices quoted. The quantity indicated to be supplied monthly for two months possibly to be increased later.

	<u>Per Month.</u>	<u>Price.</u>	
<u>Diphtheria Antitoxin</u>	2000 x 1M unit vials	.25¢	1M unit
	2000 x 5M " "	1.00	5M "
<u>Tetanus Antitoxin.</u>	1000 x 1500 " "	.60	1500 "
	1000 x 3000 " "	1 25	3000 "
	1000 x 5000 " "	2 00	5000 "
<u>Anti-streptococcus Serum</u>	250 x 20c.c. bottles	1.50	20c.c.
<u>Anti-meningitis Serum</u>	250 x 30c.c. Bottles	2.25	30c.c.
<u>Typhoid Vaccine.</u>	1000 x double doses	25¢ for 2 doses (in separate ampoules)	

Yours very truly,

(signed) J.G.Fitzgerald.

Director, Antitoxin Laboratory.

University of Toronto

DEPARTMENT OF HYGIENE

TORONTO, CANADA

June 28.1915.

President Falconer.

University of Toronto.

My dear Mr President,

In accordance with your request herewith a brief statement of receipts and expenditures of Antitoxin Laboratory, from April 1914. to June 30.1915.

The receipts for April, May and June¹⁹¹⁴ were \$1733.19 The receipts from July 1st 1914. to date June 28.1915. \$27,328.19. Expenditures for same period were about \$24,000. ~~The exact amount we cannot get until the Bursar's statement is ready.~~ The balance therefore for the first fourteen months is slightly over \$5000.00.

The original capital expenditure was \$4,852.18, so that there is a slight balance on hand, even after meeting the initial cost of equipping the Laboratory.

Orders in hand amount to \$1750.00, and the stock on hand is valued at about \$9000.00.]

The only item which may be slightly less than indicated is that of Expenditures; I understand that this will be available in the Bursar's balance sheet about July 15th next.

[With regard to the output for next year of diphtheria antitoxin it is probable that the receipts from that source will equal those of the present year. The duration of the war will undoubtedly

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(2)

influence the Tetanus antitoxin output; and this will of course, in turn influence considerably both total receipts and total expenditures.

faithfully yours,

J. F. Fitzgerald.
Director, Antitoxin Laboratory.

University of Toronto.

PRESIDENT'S OFFICE.

June 28. 1915

The Committee appointed by the Board to supervise the work of the Biological Products Laboratory begs to report as follows.

The full statement of receipts and expenditures for the year just closing & the three additional months since the beginning of operations cannot be given until the Bureau has prepared the accounts for the year. According to the statement of Dr. Fitzgerald, Director of the Anti-toxin Laboratory

June 28th, 1915

The Committee appointed by the Board to supervise the work of the Biological Products Laboratory begs to report as follows:

The full statement of receipts and expenditures for the year just closing and the three additional months since the beginning of operations cannot be given until the Purser has prepared the accounts for the year. According to the statement of Dr. Fitzgerald, Director of the Anti-toxin Laboratory the receipts for April, May, and June, 1914 were \$1746.19. The receipts from July 1st 1914 to date, June 28th 1915 were \$27,428.19. Expenditures for the same period were about \$54,000. The balance, therefore, for the first fourteen months is slightly over \$5000.00.

The original capital expenditure was \$4,822.18, so that there is a slight balance on hand, even after meeting the initial cost of equipping the Laboratory. Orders in hand amount to \$1750.00, and the stock on hand is valued at about \$9,000.00.

With regard to the output for next year of diptheria antitoxin, it is probable that the receipts from that source will equal those of the present year. The duration of the war will undoubtedly influence the tetanus antitoxin output; and this will of course in turn influence considerably both total receipts and the total expenditures.

Estimates for Antitoxin Laboratory.

	1914-15	1915-16
Dr. J. C. Fitzgerald	\$2500	\$2650
Miss L. Hanna	600	660
Miss L. Stenlund	600	600
A. Stevens	340	600
E. Hansen	300	400
J. Smith	240	240
E. Gould	600	600
M. Smith	240	240
C. Peterson	240	240
A. Little	192	240
Miss L. Hansen	240	240
Extra labor - men		200
	-----	-----
	\$622	\$8610

Antitoxin Laboratory.

Mr. Dietrich	\$1000
A. Year	400
A. Smith	600
E. Stevens	600
C. Peterson	240

	\$4420

The increases are:

Miss Hanna \$60.00. She is invaluable to the laboratory and cannot be retained unless this addition is made.

A. Knowles \$60.00. This increase simply puts him on the same basis as other laboratory men.

B. Little \$45.00.

Other extensions will be necessary as soon as the new stable, which is now being planned for, is erected. The stable-hand at \$50.00 will soon be needed, and it will be necessary to add \$600 to the present salary to secure Mr. Gordon's full-time services, which will be full. It will thus be seen that the expenditure of \$1100 is needed for the maintenance of the laboratory and of the development of further work in the new laboratories and stables.

The Committee on the part of Dr. Fitzgerald has made such a success of this department and its future depends so greatly upon the experience and ability that Mr. Gordon would be well to be paid \$2650.

CHALFMAN.

TORONTO, CANADA

29 June 1915

President Falemer,
University of Toronto.

My dear Mr President.

I am writing a further memorandum with regard to salary changes in the Antitoxin Laboratory for 1915-16. My present salary is 2350⁰⁰ from the Antitoxin Laboratory and 350⁰⁰ from the Health Dept. The increase asked for is 300⁰⁰ making my present salary for the next year \$3000⁰⁰. Miss Hanna is increased \$60⁰⁰, Wm Knowles 60⁰⁰, S. Little 48⁰⁰ all year. Making the total increases \$468⁰⁰. For the balance, Miss Lament at \$540⁰⁰ a year is a temporary assistant for the Titane work. Provision is made to the intent of \$500⁰⁰ for an extra-stable man, and \$600⁰⁰ additional a year for Wm Finton, whose five years in the vent of the new laboratories being completed. You will see therefore that 1640⁰⁰ of the salary increases

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DEPARTMENT OF HYGIENE

TORONTO, CANADA

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depend entirely on the continuation
of the ~~laboratory~~ work and on the
development of further work
in the new laboratories and stables.
I believe that the
medical profession and
public authorities will
the additional operating charges
involved in these stables,
in addition for ~~the~~ an
additional stable men.

Yours faithfully,

J. H. Fitzgerald.

Director, H. H. H. H.
Laboratory.

University of Toronto

DEPARTMENT OF HYGIENE

TORONTO, CANADA

Salary
Estimated Auditor
Laboratory
1915-16

\$

2150	Dr J. Fitzgerald.	30 00 00	(350 00. Assoc. Prof. Hygiene)
600	Miss L. Hanna	660 00	
600	Miss O. Sheringham	600 00	
600	Wm Knowles	600 00	
	Wm Teuton	900 00	
240	J. Smith	240 00	
600	B. Double	600 00	
240	D. Smith	240 00	
240	D. Michelson	240 00	
120	D. Little	240 00	
192	A. Laurent.	540 00	
600	Miss H.		00

Extra Stablemen 500
8360. 00

~~Proposed~~

1500	
480	
600	
600	
240	

For new Stables & Labour

Dr. Teuton	900.
Stableman	500